



## St Georges & Priorslee Parish Council

Minutes of the meeting held Tuesday 19<sup>th</sup> November 2024 7:00pm at The School Hall,  
St Georges C of E Primary School, London Road, St Georges.

Chairman: Cllr Richard Overton  
Clerk & RFO: Kate Southgate  
Deputy Clerk: Catherine Lane (taking minutes)

### **Present:**

Councillors: R. Cadman, S. Handley, J. Little, R. Overton, G. Singh, J. Smart, P. Thomas, R. Tyrrell.

**In attendance:** J. Ellis (Community Events & Parish Support Officer)

**82/25 Welcome from the Chair:** Chairman R. Overton welcomed everyone to the meeting.

**83/25 Apologies:** Cllrs A. Harrison, S. Harrison and E. Dabbs

**Resolved** to note the apologies.

### **84/25 Declarations of Interest:**

Cllr	Interests
S. Handley	Substitute member of Borough Planning Committee

Members agreed that they would make any other declarations if they arose during the meeting.

**85/25 Public Session:** 15 minutes is allowed for members of the public to raise their concerns. There were twelve members of the public present.

The following matters were raised: Disturbance and anti-social behaviour caused by residents of 22 Church Street and its effect on neighbouring properties.

### **86/25 Minutes**

**Resolved** that the minutes of the Parish Council Meeting held on 15<sup>th</sup> October 2024 having been circulated, be agreed, and signed.

### **87/25 Clerk's update on any matters arising from the previous meeting:**

SALC AGM: Both the Clerk and Deputy Clerk attended, gaining valuable insights and ideas for the parish.

St Georges Walkabout: Conducted with NEO team, Safer Stronger team, PCSO Jervis, and Cllrs Overton & Handley to address local issues. Priorslee walkabout scheduled for 26 November.

Training: Attended Shropshire County Pension Fund session; progressing with CiLCA qualification assignments. Deputy Clerk attended a TWC session on Plastic Free & Climate Change planning.

Parish Centre Events: Annual Fish & Chip Supper, Launch of Warm-Up Wednesday Breakfast Club, Chester coach trip ticket sales, Preparations for Over 60's & Armed Forces Christmas Party.

Priorslee Clock Path: Completed with joint funding from Cllrs Thomas, Tyrrell, and the Parish Council. Enhances the area and contributed to the remembrance service.

### **88/25 Planning**

Note: for every planning application it will be considered whether any proposed climate change mitigation measures are adequate.

- a) Planning applications & decisions notified by Telford & Wrekin Council.

### **Applications:**

TWC/2024/0788

**Site address:** Land adjacent Fleur, 1 The Hollies, Priorslee Village, Priorslee, Telford, Shropshire

**Description of proposal:** Removal of condition 14 (General Permitted Development) on previously approved planning application TWC/2021/1056 (Erection of 1no. dwelling with associated works) to allow the dwelling to benefit from Permitted Development Rights

**Comment:** no objection

#### **TWC/2024/0805**

**Site address:** Land south of The Old Vicarage, Church Street, St Georges, Telford, Shropshire

**Description of proposal:** Application under Section 191 for a Certificate of Lawfulness for an existing use of equestrian purposes

**Comment:** no objection

#### **TWC/2024/0840**

**Site address:** 52 Raxster Drive, St Georges, Telford, Shropshire, TF2 9FU

**Description of proposal:** Erection of two storey side and single storey rear extension and a detached garage

**Comment:** no objection

#### **TWC/2024/0842**

**Site address:** Former Abbey House, Whitechapel Way, Priorslee, Telford, Shropshire, TF2 9RG

**Description of proposal:** Creation of a 3G sports pitch and installation of a playing area

**Comment:** no objection

#### **Permissions Granted:**

##### **TWC/2024/0570**

**Site address:** Land corner of Redhill Way/A5, Redhill, Telford, Shropshire

**Description of proposal:** Reserved matters application pursuant to outline planning permission TWC/2023/0021 (Outline planning application for a care home with all matters reserved) for the erection of a 66no. bed care home including details of access, appearance, landscaping, layout and scale

**Decision:** Reserve Matters Granted 22.10.24

##### **TWC/2024/0685**

**Site address:** Canongate Depot, Canongate, Oakengates, Telford, Shropshire, TF2 9HT

**Description of proposal:** Change of use, to use class B8 (Storage and Distribution) for the siting of 200no. self-storage containers with associated vehicle access and parking

**Decision:** Full Granted 13.11.24

**Permissions Refusals: none.**

**Any other planning matters: none.**

#### **89/25 Finance**

**(a)To approve payments of accounts due in November 2024**

**Resolve** to approve all payments in November's expenditure sheet.

<b>St Georges Partnership</b>	<b>Xmas Grant – S137</b>	<b>2,500.00</b>
<b>PRA</b>	<b>Xmas Grant – S137</b>	<b>1,500.00</b>
St Georges Primary School	Light/Heat Contribution 24/25	2,000.00
Amazon	Laminating Pouches	26.10
Amazon	Xmas Crafting Supplies RO Cllr P/Fund	79.92
GiffGaff	2x mthly Contracts	20.00
Aldi	Fish & Chip Supper Supplies/Toilet Roll	12.18
Lakeside Plant Centre	2X 4m & 2X 6m Trees Inc Poles	1,199.94
Idverde	Park Inspection - October 24	156.00
Jones Gardening Service	Grass Cutting - Inv 1194	202.00
Steel Street	Cllr Pride WI Bench	2,008.44

Aldi	Breakfast Club Supplies	41.72
Cartridge People	Full Set High-Capacity Toners	175.91
Staff Administration	Salaries, PAYE, Pension - Nov 24	7,507.74
C Lane	Aldi - Prizes Reimbursement	28.39
Aldi	Warm Space Breakfast Items	6.24
C Lane	Aldi - Warm Space Reimbursement	8.26

<b>Limetree Landscape</b>	<b>43 Hanging Baskets – S137</b>	<b>5,779.20</b>
Business Watch	Key Holder Service Nov 24/25	360.00
TWC	2 Benches Redhill Ecology Park	768.00
SLCC	Clerks Manual	52.90
SLCC	Clerks CiLCA	450.00
TWC	Data Protection Support	432.00
Lightwire Electrical Ltd	Additional Lighting 3X G/Way & 4X S/Hill	3,270.00
Lines Landscaping	Priorslee Clock Pathway	1,800.00
Eyton Solutions	FRA 2024	86.40
<b>Boultons Coaches</b>	<b>3X Coaches Chester Nov 24 – S137</b>	<b>1,630.00</b>

**Payments Total £32,101.34**

**(b) Budget comparison report for the seven months to October 2024 – noted.**

**(c) To receive and approve the bank reconciliation up to October 31<sup>st</sup> 2024 – agreed & signed.**

**(d) Wages Increase – noted.**

**(e) Council to consider budget and precept for 2025/26**

**Resolved** to defer this item.

#### **90/25 Grant Applications:**

**a) 4 All Foundation** – grant request of £700.

**Resolved** to support the grant request of £700 on the condition that the applicant show proof of the room booking at the Scout Hut.

#### **91/25 Policy Review:**

**a) Equality & Diversity Policy**

**Resolved** to adopt the Equality & Diversity Policy

#### **92/25 Environment/Public Realm**

**(a) Action Team (Enforcement)**

The Clerk update the parish council on how the figures on the report are collated. The monthly report was received and noted.

**(b) Community Action Team (Public Realm)**

The Clerk update the parish council on tasks that had been completed over the last month.

**93/25 Christmas Lights:** An update was given on the Christmas Lights installation. Most of the lights have now been installed, additional lights are still to be installed on Church Street and there are also various locations that require infrastructure to be put in place by TWC's contractors. Overall, we are positive about the two festive events.

Comment was made regarding the issues with faulty lamps at Gatcombe Way Doctors surgery, but following discussions with the landlord, it is hoped this will be rectified soon.

**94/25 Gower Project** Work on the first phase of housing progressing well with kitchens starting to be fitted out. Work to restore the main roof had begun and although an official notification regarding a delay hadn't been received, it is understood that this is the case. The Clerk had been speaking to TWC IT department regarding how to keep the Wifi secure within the Gower and for the sole use of the community building and Parish Council.

A question was asked if the Parish Council had any commitments or deadlines with its current lease at the school. It does not and can reside there until the new building is ready.

### **95/25 Community Projects & Events**

**(a) Report from the Community Projects & Events Officer:** Council were asked if they were happy to support changing the over 60's & Veterans Christmas Party to any age, as many of the residents who attend our social event like the fish & chips supper, bring their grandchildren and have childcare commitments which would prevent them from attending. This proposal was supported due to the initial low uptake for the event. The Chester Coach trip will take place on Wednesday 27<sup>th</sup> November and currently have only eight tickets available from three coaches. The Parish Council will be supporting both the St Georges Partnership's Christmas Lights Switch on – Friday November 29<sup>th</sup> 3:30 – 6:30pm and the Priorslee Residents Association Event at Lakeside Plant Centre - Sunday 1<sup>st</sup> December 11:00 – 4:00 with free children's craft activities.

**(b) Fish & Chips Supper** – a verbal report was given and noted.

**(c) Warm Space** – an update was given on the first two weeks of hosting a warm space, which had been well received with residents enjoying free hot and cold breakfasts as well as a good catch-up with friends.

**(d) Grant Applications** – The Deputy Clerk updated the Council on several grants that had been applied for. We just missed out on funding for a community fridge with very positive feedback “your project stood out, and you were very close to receiving a grant. Should additional funding become available, we may reach out to re-evaluate your application, as it was one of those very close to selection”. A successful application was also submitted to Veolia for £1000 to spend on a community Herb Garden and we have been successful in receiving 400 whips from the Woodland Trust, which will be planted to create a wildlife friendly hedge at the back of the WI site.

**(e) Council to consider the provision of the newsletter**

**Resolved** to continue to have the newsletter designed printed by I and A printing

**Resolved** to use Royal Mail to deliver the whole TF2 9 postcodes.

**(f) Council to consider the quotations for dog poo signage**

**Resolved** to purchase 12 signs of one design

### **96/25 Parish Assets**

**a) Freeston Avenue play area** - The Clerk updated the Council that the RoSPA report had been carried out, and therefore it was recommend waiting until we received this report before proceeding with additional play equipment at this time.

### **97/25 Health & Safety**

**(a) Fire Risk Assessment completed - noted**

The Clerk updated that the only outstanding task from last year's assessment was the Fire Warden Training, as this needed to be carried out in person. There has been new legislation regarding the breakdown of responsibilities, so a detailed floor schematic plan is required.

**b) RoSPA safety inspection completed**

**Resolved** to defer this item.

**98/25 Correspondence Received** – None.

**99/25 Date of Next Meeting** – Tuesday 17<sup>th</sup> December 2024

The Meeting closed at 8:43pm

Chairman.....17.12.24