

Minutes



Meeting held: St Georges & Priorslee Parish Council Meeting
Date: 7.00 p.m. on Tuesday 17 January 2023.
Venue: The Parish Meeting Room, St Georges C of E Primary School, London Road, St Georges, Telford TF2 9LJ

Chairman: Cllr Richard Overton

Clerk and Responsible Finance Officer: Vicky Brain
Deputy Clerk: Beverley Partridge (taking minutes)

Present:

Councillors:	R Overton (Chairman)	B Richards (late arrival)	R Cadman
	D Wright	I Fletcher	S Handley
	R Williams		
In attendance:	C Lane, Events Officer		

110/23 Public Question Time

There were two members of the public present.
The following matters were raised:

- Concern was raised about parking on Alfred Nock Drive as a result of the opening of a side gate to Holy Trinity Academy. This is causing an inconvenience to residents in Alfred Nock Drive which has not yet been adopted by Telford and Wrekin Council.
- Problems were also identified by a member of public concerning the underpass at Teece Drive because students do not appear to be using the underpass, perhaps because it is slippery underfoot and flooding is an issue at times. The students are therefore crossing the road instead which was thought to be hazardous. The Clerk will write to Highways at Telford and Wrekin to ask if work to improve the safety for pedestrians could be undertaken at this location and whether these works could be included in the capital programme for the 2023/24 financial year. She will also ask whether consideration could be given for Traffic Regulation Orders to be imposed in Ainsdale Drive and Alfred Nock Drive, which was identified as being a location where parking for school pick-ups was also an issue.
- A resident of the parish asked whether or when the Limekiln Community bus service is going to be reinstated (the 'Little Red Bus'). Before the pandemic the community bus ran on Mondays, Wednesdays and Fridays, enabling residents of the Limekiln Bank area of St Georges to access Oakengates and

	<p>ASDA Donnington. It was a valued service and was of great use to people who were not disabled enough to be eligible for Dial a Ride, but who struggle to walk any distance, especially when carrying shopping. Cllr. R. Overton has raised this on several occasions and the Clerk will also write and ask Telford and Wrekin Council for this bus service to be re-instated.</p>	
111/23	<p>Apologies</p> <p>Apologies were received from the following Members: Cllr. V. Fletcher – unwell Cllr A. Harrison – on holiday Cllr. B. Richards - late for the meeting</p> <p>A telephone message was received after the start of the meeting from Cllr. E. Dabbs and Cllr. Warner who were prevented from attending due to illness.</p>	
112/23	<p>Declarations of interest</p> <ul style="list-style-type: none"> • Cllr I Fletcher declared an interest because of his position on the Borough Council Planning Committee and said that he would take no part in discussions about planning matters. • Cllr R Overton declared Cllr R Overton declared a non-pecuniary interest as Telford & Wrekin Cabinet Member with responsibility for housing and infrastructure and said that he would not take part in any discussions about strategic planning matters. • Cllr. S. Handley declared a pecuniary interest in item 7 (f) - quotations for the lawn mowing service and said he would take no part in the discussions. <p>Members agreed that they would make any other declarations if they arose during the meeting.</p>	
113/23	<p>Minutes of previous meetings</p> <p>Resolved: that the minutes of the Parish Council Meeting held on 20 December 2022, having been circulated, be agreed and signed.</p> <p>Cllr. I. Fletcher abstained as he did not attend the meeting on 20 December.</p>	
114/23	<p>Clerk's Update</p> <p>The Clerk's update was received and noted.</p>	
115/23	<p>Planning</p> <p>Planning Applications – Report for Parish Meeting on 17 January 2023</p> <p>a). Planning applications to consider</p> <p>TWC/2023/0018 Site address: Lakeside Plant Centre, Woodhouse Lane, Priorslee, Telford, Shropshire, TF2 9TT Description of proposal: Change of use from mixed plant and garden centre with animal park to a mixed plant and garden centre, erection of 3no polytunnels and overflow car park No objection</p>	

TWC/2023/0019

Site address: 32 Alfred Nock Drive, Priorslee, Telford, Shropshire, TF2 9YA

Description of proposal: Erection of a single storey rear extension to garage (Part-Retrospective)

No objection

TWC/2022/1012

Site address: The Bungalow, Cockshutt Road, Oakengates, Telford, Shropshire, TF2 6EB

Description of proposal: Installation of 2no. rear dormer windows and replacement of roof following increase of ridge height ** AMENDED DESCRIPTION**

No objection

TWC/2022/1041

Site address: Site of Woodhouse Farm, Woodhouse Lane, Priorslee, Telford, Shropshire

Description of proposal: Variation of condition 26 on planning application TWC/2021/0557 (16no dwellings and conversion of farmhouse and barn into 5no dwellings - to facilitate the substitution of housetypes on plots 20 and 21

No objection.

Application **TWC/2023/0021** located on the Parish boundary with Donnington and Muxton parish was discussed and the Clerk was asked to raise concerns with the Planning Authority about pedestrian safety in crossing roads in order to reach the new development which will include a supermarket, EV charging points and a Care Home. The Parish Council agreed that pedestrian safety measures were essential.

b) **Responses made under delegated authority.**

TWC/2022/1036

Site address: Land between 13 and 14A Cappel Drive, St Georges, Telford, Shropshire

Description of proposal: Erection of 1no. dwelling and associated works

No objection

TWC/2022/1039

Site address: 9 Pitchford Drive, Priorslee, Telford, Shropshire, TF2 9SG

Description of proposal: Erection of 1.1m brickwork boundary wall and piers to front, 2.1m timber fence and brickwork piers to side and rear including border planting to side and raising of external rear garden levels (Part-Retrospective)

No objection

c). **Results of Planning Applications notified by Telford & Wrekin Council**

TWC/2022/0411

Site address: Cottage Spring 39 & Flat 39 Church, St Georges, Telford, Shropshire, TF2 9JY

Description of proposal: Erection of a ground floor rear extension and the re-opening of 1no. door and 1no. window to front elevation and creation of an additional flat at

first floor level *** Amended application form and plans received and amended description***
Full granted

TWC/2022/0934

Site address: 1 Manor Drive, Oakengates, Telford, Shropshire, TF2 9DJ

Description of proposal: Erection of a Single storey rear extension

Full Granted

116/23 Finance

a) Expenditure Approvals List

Resolved: that the following expenditure for January 2023 be approved:
 Note: all these amounts include VAT where applicable, but this can be reclaimed.

Name	Particulars	Amount	Detail
Staff Salaries	Salaries and wages for January	£3,747.27	Standing Orders
HMRC	NI and Income Tax in January	£444.25	Bank Transfer
Shropshire County Pension	Pension contributions in January	£943.61	Bank Transfer
ASDA	Food for 'Meet and Eat'	£9.00	Debit Card
Aldi Stores	Food for 'Meet and Eat' and Christmas refreshments	£27.82	Debit Card
Co-op	Tea and coffee for 'Meet and Eat'	£9.65	Debit Card
Kitchings Chemist	Catering plasters	£4.05	Debit Card
V J Brain	Reimbursement of purchase of cutlery drainer	£7.99	Bank Transfer
Aldi Stores	Food for 'Meet and Eat'	£13.75	Debit Card
Aldi Stores	Food for 'Meet and Eat'	£10.44	Debit Card
BT	Quarterly phone bill	£122.00	Bank Transfer
Baker Ross	Craft Materials for 'Meet and Eat'	£45.55	Debit Card
Telford & Wrekin Council	Maintenance of street lighting for Q2	£6,480.73	Bank Transfer
Telford & Wrekin Council	Streetlighting additional works recharge	£40.62	Bank Transfer
Aldi Stores	Food for 'Meet and Eat'	£17.82	Debit Card
Telford & Wrekin Council	Gov.uk renewal	£73.20	Bank Transfer
Cartridge People	Printer toner and paper	£131.73	Debit Card

Eyton Solutions	Fire Risk Assessment	£216.00	Bank Transfer
Taylor's	2 nd blending valve service	£86.40	Bank Transfer
JCE	Replacement of floodlights	£1,188.00	Bank Transfer
Total		£13,619.88	

- b). Budget comparison report for the nine months to 31 December 2022
Noted.
- c). To consider setting up a Budget working group
Resolved that a Budget working group would be established after the Local Government Election in May 2023.

Cllr. R. Williams abstained.
- d). Rialtas Business Services – quotation for 2023/24
Resolved:
To accept the quotation of £175 from Rialtas Business Service for the annual finance software licence and maintenance for the financial year 2023/24 and £755 for the close down for 2022/23.
- e). Quotations for hanging baskets in 2023.
Resolved:
To accept the quotation of £108 per 18 inch basket from Limetree Nurseries to hire, supply, deliver, install, water and remove the hanging baskets. This would be for a hire of 43 baskets for a sixteen week period.
- f). Survey of grass cutting service in 2022 and quotations for grass cutting in 2023
The results of the survey were **Noted**. The service from Tony's Garden Services was appreciated by clients.
Resolved:
To accept the quotation from Jones' Gardening and Handyman Services of £12 minimum per garden of one hour, with an additional £4.00 for every twenty minutes over the hour.

Cllr. B. Richards joined the meeting.
- g). Quotations for coach trips in 2023
Resolved:
To have coach trips to Llandudno on Thursday 3rd August 2023 and Chester on Wednesday 22nd November 2023.

Resolved:
To accept the quotation from Boultons of Shropshire for the trip to Llandudno of £700 per coach (1 x 53 seater **or** 1 x 49 seat and wheelchair); and £500 for a trip to Chester per coach ((1 x 53 seater **or** 1 x 49 seat and wheelchair).

117/23	Environment/Public Realm	
a)	<u>Community Action Team (Enforcement) Update</u> A report on activities in December 2022 was received and noted.	
b)	<u>Community Action Team (Public Realm) Verbal Update</u> The following matters were raised: <ul style="list-style-type: none"> • Concern about dog fouling which appears to have worsened in St Georges. The Clerk was requested to promote the fact that the Parish Council provides free bags. • The Clerk was requested to investigate why Idverde has informed the Council on 17 January 2023 that it would no longer be conducting inspections of the Freeston Avenue play area. 	
118/23	Gower Project Update	
	The Chairman of the Gower Working Group advised that a joint virtual meeting had taken place with Telford and Wrekin Council and officers from Nuplace on Tuesday 10 th January 2023. Further issues had been identified by the Parish Council solicitor. These will cause a delay to the signing of the 'Agreement to Lease'. It had been confirmed at the meeting that the Parish Council's contract will be between St Georges and Priorslee Parish Council and Telford and Wrekin Council. Thanks were expressed to the Clerk for keeping all Parish Councillors informed of developments of the Gower Project.	
119/23	Health & Safety	
	Noted: a) the Parish Centre Fire Risk Assessment. Some remedial works would need to be made and the Deputy Clerk will be looking at all necessary actions. b) The RoSpa Report for the Freeston Avenue Play Area	
120/23	Community Projects and Events	
	A verbal Report from the Community Projects & Events Officer was Noted together with a copy of a Calendar of Events for 2023.	
121/23	Correspondence	
	None received.	
122/23	Next Meeting	
	The next meeting will be held at 7.00 p.m. on Tuesday 21 February 2023 The meeting closed at 7.55pm.	

Signed by Chairman..... Date.....